

## Student Request Form (S9)



### University of Peradeniya Faculty of Arts

|   |   |         |
|---|---|---------|
| <b>01. Registration Number</b>                                    |   |         |
| <b>02. Name with Initials<br/>(Rev./Mr./Ms.)</b>                  |   |         |
| <b>03. Mailing Address</b>  |   |         |
| <b>04. Telephone No.</b>  | Home:   | Mobile: |
| <b>05. Year of Admission</b>                                      |   |         |
| <b>06. Current Year and Semester</b>                              |   |         |
| <b>07. Status</b><br><i>(mark the appropriate box)</i>            | <b>First Year</b> [ ] <b>General</b> [2] [3] <b>Special</b> [2] [3] [4] <b>Open</b> [ ]   |         |
| <b>08. Nature of Request</b><br><i>(mark the appropriate box)</i> | Deferment [ ]    Leave of Absence [ ]    Transfer from another University [ ]<br>Cancellation and Re-Admission [ ]    Any other Request [ ] |         |
| <b>09. Other</b>  |   |         |

### 09. Request in Detail

(Please annex relevant documents to your request and consult the Dean's office for details)

#### Documents Attached:

- 01.
- 02.
- 03.
- 04.

I declare that the information provided in this form and the annexed documents is true and correct. I am aware that my request will not be granted if the information in this form is found to be false and incorrect.

Date : .....

.....  
**Signature of Student**

- *Detailed transcript from the previous University is required in the case of transfer from another University. If the request is made on medical grounds, an acceptable Medical Certificate is required.*

**Office Use Only**

**10. Department Recommendation (Head of the Department)**

**11. Dean**

**12. Faculty Academic Advisor**

**13. Student Request Committee Recommendation**

**Date :**

**14. Approval of the Faculty Board**

**Request Granted** : Yes [ ] / No [ ]

**Conditions (if any)** :

**Date/No. of FB Meeting** :

**Entitlement for a class** : Yes [ ] / No [ ]

**Period of request granted** :

**Forwarded to the Admissions Committee** : Yes [ ] / No [ ]

**Approval of the Admissions Committee** : Yes [ ] / No [ ]

**Date of Admissions Committee** :

**Letter to the student sent on** :